

Fauquier County Department of Community Development  
40 Culpeper Street, 3<sup>rd</sup> Floor  
Warrenton, VA 20186  
(540) 347-8660

**Posting Requirement**  
§ 13-111.3, Zoning Ordinance

A. The Applicant shall, at least fifteen (15) days before the date of the hearing, post a notice of the Board of Supervisors, Board of Zoning Appeals and Planning Commission public hearing on the land or building involved in any rezoning, special exception, special permit application or appeal. The Applicant shall complete an affidavit that posting in accordance with these provisions was done, and shall file such affidavit with the Department of Community Development within three days after posting of the property.

B. Said notice shall be posted at reasonable intervals along every street abutting the subject property or, if there is no abutting street, then along the exterior boundary lines of the subject property and within a distance of 300 feet along every street providing access thereto. Such signs shall be posted so as to assure the greatest public visibility practical.

C. Said notice shall contain the date, location and time of the public hearing, the nature of the proposed change, the property affected, such other information as may be necessary to provide adequate identification of the application, and where further information on the application may be obtained. The applicable posting sign and the latter information shall be prepared by the Department of Community Development and provided to the Applicant.

D. Said notice may be placed on private property if such action is necessary to provide adequate posting, and all posted notices shall be removed by the applicant no later than seven (7) days after the conclusion of the hearing to which they pertain.

E. For the purpose of distinguishing between hearing bodies, said notice shall be printed on signs of differing colors in accordance with the following schedule:

<b>Color of Background</b>	<b>Lettering</b>	<b>Hearing Body</b>
White	Red	Board of Supervisors
Green	Black	Planning Commission
Blue	Black	Board of Zoning Appeals

F. Said notice shall be placed on all parcels of land involved in an application or appeal, unless the hearing involves an application for a comprehensive amendment to the Zoning Map initiated by resolution of intention by the Planning Commission or the Board, or unless the hearing body may specifically waive or modify such a requirement.

G. The Applicant shall be responsible for maintaining the signs in good condition until the public hearing, and shall replace damaged signs as soon as practical. Replacement signs will be made available through the Department of Community Development upon Applicant request. It shall be a violation of this section to damage or remove a public notice sign erected under these provisions, and each sign shall carry a warning to this effect.

Should the case for the subject property be deferred for any reason, the applicant shall incur a fee of \$75 to cover the costs of additional legal ads.

If you have any questions about this posting requirement, contact the Department of Community Development.